

**Department of Conservation and Recreation
Division of State Parks and Recreation
740 South Street, PO Box 1433
Pittsfield, MA 01202**

FY 2016

Expires June 30, 2016

TO MASSACHUSETTS TIMBER HARVESTING LICENSE (THL) APPLICANTS

1. Applicants Form (For Fiscal Year July 1, 2015 – June 30, 2016)

Chapter 132, Section 46, of the Forest Cutting Practices Law requires that “no person, firm or corporation engage in the business of harvesting timber or other Forest products for hire or profit shall cut such products on land devoted to forest purposes and for purposes not exempted by Chapter 132, section 44 without first obtaining a license and to do so from the Director who is hereby authorized to issue such licenses, and to withhold or revoke such licenses, after a hearing for failure to comply with Sections 42 to 46, inclusive.”

The fee for this license is **\$15.00 for residents of the State and \$30.00 for non-residents and all licenses expire on June 30th of each year. This fee is non-refundable.**

The legislature provides a penalty of not more than \$500.00 for each violation of this law which requires that a license be outstanding in the name of the person, firm or corporation actually cutting forest products, whether on the land of the license holder or the land of another.

Application for the license shall be made on the attached form. We encourage all employees of a company/firm to obtain a license in their own name since they are subject to the same rules as individual licensed applicants. However, if a company desires to hold additional licenses to cover their employees, a separate application, with the correct application fee per employee, must be filled out and submitted on the attached form. The employee must then take and pass the current THL exam.

2. Other Mandatory Information

Chapter 132 Section 46 of the Massachusetts General Law requires:

“Applicants [for timber harvesting licenses] shall demonstrate general familiarity with the laws of the Commonwealth that concern timber harvesting and provide the Director [of the Division of Forest & Parks] such reasonable information as the Director may require concerning the amount and type of forest products cut [harvested, not milled or processed] by the applicant during the previous year.”

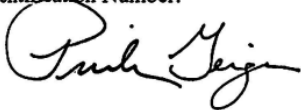
This passage refers to loggers of sawtimber and cordwood, including those connected with sawmills.

Therefore prior to issuance of a harvesting license, all applicants are required to:

- **Demonstrate general familiarity with the pertinent laws of the Commonwealth by either completing at least nine hours of continuing education over three consecutive years or by taking the timber harvester licensing exam**
- Complete the Business/forest information Questionnaire

3. Tax Compliance Certificate

Before the issuance of any license, the Department of Conservation and Recreation is required to file with the Department of Revenue a State Tax Compliance Certificate (found accompanying the application form). Complete the enclosed form and return it to this office with your application. You are required to submit either your Social Security Number or a Federal Identification Number.



**Priscilla Geigis
Director of State Parks & Recreation**

Continuing Education Summary

All applicants who have had their Timber Harvester's License (THL) over three (3) consecutive years or more, must fill out this form with your Continuing Education credits. You must show 9 hours of education credits to recertify your current THL.

Failure to fill out this form will result in written notification to take and pass the next scheduled THL exam to continue to operate in Massachusetts.

(If you have had your Timber Harvester's License less than 3 years you are exempt from filling out this Continuing Education Summary form.)

Course/class/training/workshop/name:	Location	Date	Hours	Instructor/sponsor

Total Hours: _____

Applicant signature: _____ Date: _____

RECERTIFICATION FOR EVERYONE

All licensed harvesters, including those employees identified on their employer's license applications (one for each employee), must each accumulate nine (9) continuing education hours within each three (3) year recertification period.

CONTACT HOURS

Each licensed harvester, (including employees listed on an employer's Timber harvesting licenses – one approved Timber Harvester's License for each employee with a separate THL number for each assigned person), is required to attend nine hours of continuing education within each three year recertification period. Each sixty minutes of training equals one "contact hour" of continuing education. Three (3) of these nine (9) hours, must focus on the Massachusetts Forest Cutting Practices Act (MGL Chapter 132, Sections 40-46) - Rules and Regulations 304 CMR 11.00: FOREST CUTTING PRACTICES, sponsored by the Massachusetts Department of Conservation and Recreation, Service Forestry Program. The remaining six (6) hours of continuing education can focus on a wide variety of subjects including but not limited to: wetland identification, wetland values and functions, rare species habitat protection, safety, business management, equipment maintenance, new equipment technologies, communication skills, natural resource management, forest product measurement, grading lumber or standing timber, wildlife management, and forestry engineering.

FY 2016

APPLICATION FOR MASSACHUSETTS HARVESTING LICENSE

Expires June 30, 2016

I, _____, being 18 years of age or older, hereby apply to the Director of State
Parks and Recreation for (check the appropriate one),

_____ a license for the harvesting of forest products for myself.

_____ a license for the harvesting of forest products under the coverage of the _____ company.

_____ this is an application for license renewal

_____ this is an application for a new license* _____ this is an application for an expired license*

* If you checked application for a new license or application for an expired license you will need to take an exam.

_____ I would like exam study material and test dates/locations sent to the below address

_____ I will use the internet for study material and a list of test dates/locations

<http://www.mass.gov/dcr/service-forestry> or Google: MA DCR Timber Harvester

(look for Timber Harvester License in RELATED LINKS on the right)

SIGNATURE: _____

(Please provide the address where you would like to receive the license, notifications for continuing education and renewal notices)

ADDRESS: _____

ZIP CODE: _____

License Fees: \$15.00 for Massachusetts, \$30.00 for Non-Residents

All licenses expire on June 30th of each year

Pay with check or money order (DO NOT SEND CASH) made payable to:

Commonwealth of Massachusetts, Timber Harvesting License

Mail Check and Application to: MA Timber Harvesting License

Dept. of Conservation and Recreation

PO Box 1433, PITTSFIELD, MA. 01202

ATTN: Tom Ryan, DCR Forester

ALL ATTACHED FORMS MUST BE COMPLETED AND SUBMITTED WITH THE APPLICATION

STATEMENT OF TAX COMPLIANCE for TIMBER HARVESTING LICENSE

Pursuant to Chapter 233 of the Acts of 1983, section 36:

I _____, individually or as authorized signatory for

Applicant

_____, whose principal place of business is at

Name of Business

(Street, Town, State)

do hereby certify under the pains and penalties of perjury that _____

(* Name of Business)

has complied with all the laws of the Commonwealth relating to taxes. "Name of Business" may be the name of the applicant when acting individually or there is no formal business title/company name.

Authorized Signature

Date

Social Security or Federal Tax ID Number

BUSINESS /FOREST PRODUCTS INFORMATION

APPLICANT NAME: _____

FIRM NAME: _____

MAILING ADDRESS: _____

TOWN/STATE: _____

CONTACT PERSON (OTHER THAN APPLICANT): _____

TELEPHONE: (INCLUDE AREA CODE): _____ - _____ - _____

EMAIL ADDRESS: _____ @ _____ . _____

1. REQUIRED: INFORMATION FOR THE PERIOD FROM JULY 1, 2014 THROUGH JUNE 30TH 2015.

Please check the appropriate choices listed below:

A. SAWTIMBER LOGGER _____ B. PULPWOOD LOGGER _____ C. WHOLESALE FIREWOOD DEALER _____

D. RETAIL FIREWOOD DEALER _____ E. PALLET MANUFACTURER _____ F. WHOLE TREE CHIPPER _____

2. PRODUCTION (ESTIMATED ANNUAL)

A. _____ THOUSAND BOARD FEET (MBF)

B. _____ % HARDWOOD

C. _____ % SOFTWOOD

D. _____ FIREWOOD CORDS

E. _____ PULPWOOD CORDS

F. _____ WHOLE TREE CHIPS (TONS)

3. WORK HISTORY

A. How many years has your company been operating? _____ years.

B. How many workers do you employ? (including yourself) _____ employee(s)

C. Did you hold a valid Massachusetts Harvesting License for the last fiscal year? _____ Yes _____ No.

D. Are you an employee of the applicant? _____ Yes _____ No.

This information will be used to produce the **Directory of Massachusetts Loggers.**

Do you want to be listed in the directory? _____ Yes _____ No.

Please circle the equipment that you use in your day to day operation. Log truck, Forwarder, Whole tree chipper, Feller Buncher,

Skidder, Horses, Portable Sawmill, Other _____.

NO LICENSE WILL BE ISSUED WITHOUT THE ABOVE REQUIRED INFORMATION

FOR OFFICE USE ONLY;

FY 2016 (EXPIRES JUNE 30, 2016)

LICENSE NUMBER _____

DATE OF ISSUE _____

CHECK NUMBER _____

CONTINUING EDUCATIONAL CYCLE YEAR: _____